



FIRE PREVENTION HAZARDOUS MATERIALS



Assistance in filling out these forms can be obtained from the Gilbert Fire Prevention Office. Call (480) 503-6350 to schedule an appointment.

INSTRUCTIONS FOR COMPLETING THE INVENTORY FORM

ITEM	The sequential numbering of chemicals on the Inventory Form should be written on the MSDS correspondingly.
CHEMICAL NAME	Name as identified by the International Union of Pure and Applied Chemists
CAS NUMBER	As assigned by the Chemical Abstract Service. The CAS number usually appears on the MSDS if the chemical substance is registered. If the substance is not registered, place N/A on the Inventory Form.
PHYSICAL STATE	Solid, liquid or gas.
PHYSICAL HAZARD CLASS	A combustible liquid, compressed gas, cryogenic, explosive, flammable gas flammable liquid, flammable solid, organic peroxide, oxidizer, pyrophoric, unstable (reactive), or water reactive material. UFC 217-P
HEALTH CLASS	A material that acute or chronic health effects could occur in exposed persons. Including chemicals which are carcinogens, toxic or highly toxic materials, reproductive toxins, irritants, corrosives, sensitizers, hepatoxins, nephrotoxins, neurotoxins, agents which act on the hematopoietic system and agents which damage the lungs, skin, eyes or mucous membranes.
STORAGE AMOUNT	The amount held awaiting use. Any container opened and drawn from is considered "in use" and not part of the "storage" inventory.
USED OPEN	The amount of material used in a closed system. The material container is connected to a system where material vapors are not released to the atmosphere. Closed use does not include materials in drums, bottles or cans that were opened for filling another container and closed again afterwards.



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USED CLOSED	The amount of material used in a closed system. The material container is connected to a system where material vapors are not released to the atmosphere. Closed use does not include materials in drums, bottles or cans that were opened for filling another container and closed again afterwards.	
SARA HAZARD CLASS	Provide the SARA hazard classification as listed below. You may list more than one class	
	PHYSICAL HAZARDS	HEALTH HAZARDS
	F= Fire	I= Immediate (Acute)
	P= Sudden Release of Pressure	D= Delayed
	R= Reactivity	
NFPA 704	A classification system that briefly summarizes the health (H), flammability (F), reactivity (R), and other (O) hazardous characteristics of a substance. If the characteristics have not been assigned, the characteristics and including them on the Inventory Form.	



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HAZARDOUS MATERIALS REPORTING FORM				
AGGREGATE HEALTH HAZARDS				
CATEGORY- SUBCATEGORY	AMOUNT STORED	AMOUNT USED OPEN	AMOUNT USED CLOSED	TOTAL
Highly toxic materials Liquids (Gallons) Gases (cu. Ft)				
Toxic Materials Liquids (Gallons) Gases (cu. Ft)				
Corrosive Materials				
Acids Solids # Liquids (Gallons) Gases (cu. Ft)				
Bases Solids # Liquids (Gallons) Gases (cu. Ft)				
Other Corrosives Solids # Liquids (Gallons) Gases (cu. Ft)				
Other Carcinogens Suspected Carcinogens Solids # Liquids (Gallons) Gases (cu. Ft)				
Target Orgin Toxins Solids # Liquids (Gallons) Gases (cu. Ft)				
Irritants Solids # Liquids (Gallons) Gases (cu. Ft)				
Sensitizers Solids # Liquids (Gallons) Gases (cu. Ft)				



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HAZARDOUS MATERIALS REPORTING FORM				
AGGREGATE PHYSICAL HAZARDS				
CATEGORY- SUBCATEGORY	AMOUNT STORED	AMOUNT USED OPEN	AMOUNT USED CLOSED	TOTAL
PASTES UNCLASSIFIED CLASS I CLASS II CLASS III CLASS IV CLASS V				
SOLIDS UNCLASSIFIED CLASS I CLASS II CLASS III CLASS IV CLASS V				
PYROPHORIC MATERIALS Liquid Gallons Solids #				
UNSTABLE REACTIVE MATERIALS # CLASS 4 CLASS 3 CLASS 2 CLASS 1				
WATER REACTIVE MATERIALS GALLONS CLASS 3 CLASS 2 CLASS 1				
CYROGENIC FLUIDS GALLONS FLAMABLE CORROSIVE INERT HIGHLY TOXIC				



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HAZARDOUS MATERIALS REPORTING FORM					
AEROSOL PRODUCTS					
PRODUCT NAME		LEVEL	PHYSICAL HAZARD	HEALTH HAZARD	AMOUNT
1					
2					
3					
4					
5					
6					
7					
8					
9					
10					
11					
12					

HAZARDOUS MATERIALS REPORTING FORM					
HAZARDOUS MATERIALS STORAGE TANKS					
PRODUCT NAME		PHYSICAL HAZARD	HEALTH HAZARD	UNIT OF MEASUREMENT	NO. of VESSELS
ABOVE GROUND STORAGE TANKS OUTSIDE					
1					
2					
3					
4					
5					
ABOVE GROUND STORAGE TANKS INSIDE					
1					
2					
3					
4					
5					
UNDERGROUND STORAGE TANKS					
1					
2					
3					
4					
5					